



NOTICE

02/02/2010

John Smith
Acme Inc.
5555 Acme Lane
Acme, IN 46563

Reminder of Demand for Payment

Dear Mr. Smith,

This letter has been sent to remind you of the amount that is has become past due for your account with Johns Inc.. This account has been placed with our collection firm for the full amount. Unless you pay the full amount due for the services rendered, we will take any actions necessary to ensure that the amount is collected. You have until 2/21/2010 to respond to this letter with your payment.

Johns Inc.

Joe Johns
6565 Leroy St.
Plymouth, IN 46563

Amount Owed	\$2000.00
Interest Owed	\$325.00
Collection Fees	\$750.00
Total Balance	\$3025.00

Sincerely,

(Web Credit Services Representative)
Web Credit Services

This letter serves as an attempt to collect a debt owed. Any information obtained will be used for that purpose.

info@webcreditservices.com | www.webcreditservices.com
215 N Michigan St. P.O. Box 204 Plymouth, IN 46563